

Unilever: Learnership Programme 2019

CLOSING DATE: 15 November 2018

LOCATION: Indonsa

The Unemployed learner is responsible for carrying out general line operations and cleaning regimes according to planned operational requirements to safely deliver a good quality packed product. As a member of the operations team the learner plays an important role in maintaining line safety and will identify process or line issues to leaders.

Carries out pre-start-up checks to ensure that the area and equipment is clean and is in a safe condition as per the SOP. Assists shutting down equipment and the area as per the SOP.

Monitors quality against set standards and reports any product and packaging faults. Detects process abnormalities quickly and takes emergency action to prevent them.

Reduce costs due to waste and minimize impact to health, safety and the environment through working to eliminate waste and through the correct handling of waste and hazardous materials.

Must actively contribute to an eco-efficient environment.

An awareness of how to use performance measures to identify and prioritize losses in production area; provides description of problems and can provide monitoring of process or line issues.

Monitor the machines/equipment that they work on.

Clean the machine according to manufacturer's standards as well as site specs.

Perform basic maintenance tasks on the machine as required.

Check and prepare raw materials that will be used.

Maintain the safety of oneself and that of others on the line.

Effective communication skills

Physical ability to manually lift packaged final product – good physical condition.

Comply with learnership requirements as stipulated by UL and training provider i.e. assessments; logbook and assignments

MINIMUM REQUIREMENTS:

- Matric (with Maths & Physical Science) **OR** N3 (Engineering Studies)

How To Apply

[Apply Online for the Unilever: Learnership Programme 2019](#)

Dis - Chem : Learnership Programme 2019

Location: Gauteng

Dis-Chem Pharmacies (all over Gauteng) are proud to launch the 2018/2019 Retail Learnerships. Kick-Start your Career in Retail with this learnership that is based in our retail stores across Gauteng.

Minimum Requirements...

Essential:

- Matric / Grade 12 Qualification

Job Specification...

Dis-Chem Pharmacies in Gauteng has Retail Learnership opportunities available. Successful applicants will contribute to Dis-Chem's high merchandising standards, provide excellent customer service, insure accurate receiving of goods delivered and facilitate the efficient flow of goods in the trading store, maintain administration and contribute to the profitability of the business unit.

Job description:

- Accurately verify, scan and capture physical goods receipts for the store in accordance with company policies and standard operating procedures.
- Ensure the flow of stock receipts through receiving is maintained that deliveries arriving are receipted the same day.
- Ensure delivered stock or stock pulled from the store room are stored and packed in the correct spaces.
- Assist with counting of stock files and general stock take.
- Check goods received of all warehouse invoices.
- Verify and check supplier invoices for total accuracy.
- Exchange merchandise for customers and accept return goods by customers when authorized to do so.
- Assist in restocking merchandise as needed to ensure maximum sales.
- Compute sales prices, total purchases and receive and process cash or credit payment.
- Process all loyalty cards including those of our accelerator partners.
- Process payments at Point of Sale.
- Assist with daily administration activities regarding

customers, sales and staff matters.

- Prove friendly, helpful and courteous assistance and advice to all customers.
- Coordinate and assist in store events and promotions.
- Assist with the record keeping and updating of customer information and keep absolute confidentiality thereof.

Competencies:

Essential:

- Knowledge of retail practices and related duties.
- English – Read, write and speak well.
- Basic understanding and use of Microsoft Office Packages – Word, Excel and PowerPoint.
- Good customer service and time management skills.
- Trustworthy and honest.
- Self-starter, diligent, accurate and pay attention to detail.
- Be able to read relevant departmental reports and have good communication skills.

Advantageous:

- 2nd Additional Language
- Be able to analyse retail reports

Special conditions of employment:

- South African citizen
- MIE – Clear Criminal and Credit Record
- Driver's license or own reliable transport
- Be able and willing to work retail hours

Remuneration and benefits:

- Stipend

ONLY SUCCESSFUL APPLICANTS WILL BE CONTACTED. IF YOU HAVEN`T BEEN CONTACTED WITHIN TWO WEEKS AFTER THE CLOSING DATE

CONSIDER YOUR APPLICATION AS UNSUCCESSFUL.

Dis-Chem Pharmacies is an equal opportunity employer. Dis-Chem's approved Employment Equity Plan and targets will be considered as part of the recruitment process aligned to Dis-Chem's Employment Equity & Transformation Strategy. Dis-Chem actively supports the recruitment of People with Disabilities.

PLEASE ENSURE THAT YOU COMPLETE THE QUESTIONNAIRE THAT COMES UP IN A NEW WINDOW WHEN YOU CLICK APPLY. IF YOU ARE USING A SMART DEVICE, THE QUESTIONNAIRE MAY NOT POP UP, AND YOUR APPLICATION WILL NOT BE COMPLETE

How To Apply

[Apply Online for the Dis-Chem Retail Learnership Programme](#)

Alexander Forbes: Learnership Programme 2019

Closing Date: 15 November 2018

Location: Sandton

Requirements

- Must have a valid National Senior Certificate: Grade 12 (Matric), with a minimum average of 60%
- Passed English and another South African language
- Must be of South African nationality
- Must be between the ages of 18-30
- Must be unemployed
- Must not be enrolled for any other formal education during the period of the learnership

- Must be willing to commit to complete the 12-month learnership
- Must be willing to participate in all learning and work experience required by the learnership.

Competencies

- Good oral and written communication skills
- Adaptability
- Team work
- Learning and researching
- Attention to detail
- Initiative
- Client Service Orientation

Learnership Opportunities

- Contact Centre Learnership NQF Level 4
- Short-term Insurance Learnership NQF Level 4
- Business Administration Learnership NQF Level 4
- Wealth Management Learnership NQF Level 5
- Technical Support (IT) Learnership NQF Level 4
- Generic Management Learnership NQF Level 4

How To Apply

[Apply Online for the Alexander Forbes Learnership Programme](#)

Please note : If you do not receive feedback within 2 months please consider your application unsuccessful

SAFCOL: Learnership Programme

– 2019

Closing Date: 09 November 2018

Location: Sabie

Applications are invited from unemployed youth (18 – 35 years of age) who wish to pursue a career in Forestry. Successful applicants will be granted an opportunity to participate in a formal one-year Silviculture Learnership Programme (NQF 3). This will consist of accredited theoretical and practical training.

Learners will be based at the official SAFCOL training centre (Platorand) situated at Sabie, Mpumalanga Province. Learners will receive a monthly stipend for the duration of the Learnership.

Preference will be given to previously disadvantaged individuals, people living with disability, black females and youth from communities which SAFCOL has signed Social Compact with.

Upon successful completion of the Learnership, learners will receive a national recognised qualification: General Education and Training Certificate Silviculture NQF level 3. Learners will gain knowledge and experience that will improve their chances of getting employment with forestry companies and contractors or will be able to set up their own small business.

Requirements: • Must be a South African Citizen . Must be an unemployed youth between 18 to 35 years old • Must have successfully passed matric (grade 12) • Must have passion for forestry environment and be able to work outdoors

How To Apply

Attach the following certified documents copies with your

application letter:

- Curriculum Vitae • Matric certificate/ statement of symbol • Identity document

Email to: Leo@safcol.co.za OR

Post applications to:

Platorand Training Centre
Komatiland Forests
Private Bag X526
Sabie
1260

Enquiries: Victoria Mashele 083 677 0911

Should you not have received a response within 30 days of the closing date, please consider your application

Tracker: Learnership Programme 2019

Location: Johannesburg

The purpose of the Learnership is to capacitate young professionals (call centre agents) with relevant competencies required to deliver service that exceeds customer expectations, by providing them with relevant skills, experience and knowledge.

Key Outputs

This learning intervention is a full qualification which consists of structured unit standard based learning combined

with practical/workplace experience which totals to 150 credits. After having gone through the qualification the young professional (call centre agent) will be equipped with the following competencies:

Competencies

- Becoming a one- stop call resolution employee
- Capturing and updating of information
- Ensure that Customer Service standards are maintained in highly pressurised environment.
- Ability to market and sell products.
- Proactively and / or reactively retaining of business by means of up and cross selling different products.
- Knowledge on how to view invoices, adjustments, advance payments, credit notes and payment allocations.
- Handling of electronic communication
- Assistance with data- integrity campaigns
- Contracting and scheduling and understanding of Tracker systems.

Qualifications & Experience

- Be a South African Citizen and be in possession of a valid SA ID book
- Matric with a (D) symbol pass in English language.
- Not to currently be engaged in formal employment
- A passion for customer service and a professional attitude at all times
- The ability to communicate clearly and professionally with clients
- Excellent interpersonal skills
- Detail orientation
- Desire and potential to learn
- The ability to cope with a constant changing and pressurised environment.
- The ability to work in an environment where multi skilling is required

- Basic computer skills

How To Apply

[Apply Online for the Tracker Learnership Programme](#)

Kfc Careers

Kfc Careers

SALARY: MARKET RELATED

Description:

The purpose of the role is to to lead and oversee the management of all aspects of the KFC restaurant business. Through coaching, developing, motivating and engaging all in store employees, create a culture to be proud of. Through 'beat year ago' mentality you will ensure the continued growth and success of the KFC brand by developing and communicating a breakthrough strategy which delivers outstanding business results. By Driving Hospitality with Heart, ensure that every customer has an outstanding experience & product.



KFC RESTAURANT JOBS

REQUIRED STAFF - UAE

ALL NATIONALITIES CAN APPLY

CURRENTLY 9 VACANCIES AVAILABLE

Crew Member, Delivery Boy, Drive Thru, Chicken Flipper, Floor Window Wash Cleaner, Fry Maker

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Job Functions:

PEOPLE – 30%

All employees understand the relevance of the HWWT2 principles to their roles and live and breathe the principles on every shift

Utilize the KFC Bench Planning process, effectively managing staffing levels and recruitment ensuring your restaurant is staffed to optimum at all times

Actively utilize recruitment systems and tools

Rigorously follow legislative requirements associated with recruitment of employees

Follow up with new starters ensuring they have returned all relevant 'New Employee' paperwork prior to commencing their employment with KFC SA

Proactively manage and oversee all new employees through their Induction and in store Training Timetable

Upload new Team Members onto Learning Zone, ensure continue registration & assign courses

Maintain up to date employee files and training records for all employees

Conduct and complete robust Performance Appraisals and IDP's with all managers and employees in line with the company

guidelines and timescales, in order to drive a high performance culture in store

Proactively develop team members and managers, ensuring a robust 'talent pipeline' is in place

Plan and facilitate regular Management and Team meetings in line with KFC SA's RGM Success Routines. Meetings should be informative, interactive and business relative. Capture meeting minutes and follow up

Proactively and consistently manage all in-store Employee Relations issues, updating Area Coach and PCM, as appropriate
Track team absence, taking action in line with KFC's Code of Conduct where appropriate. Manage team leave in line with the needs of your business

All statutory and company Health, Safety and Food Hygiene regulations must be strictly adhered to at all times and corrective action taken in a timely manner as necessary

Actively promote safety and well being of every employee, customer or contractor in line with company policy as outlined in CSL

All employees to be fully trained on fire procedures, Health & Safety, Food Hygiene and Security/Robbery procedures

Company Security Procedures to be rigorously followed in order to ensure the security of people, premises, stock, equipment and monies at all times

From time to time, conduct Team Member disciplinary enquiries

CUSTOMER – 20%

Create a customer focused environment which is appealing to KFC's diverse customer base

Rigorously complete period CER evaluation and implement actions to ensure resolution of issues and to drive consistent improvement. Rigorously follow up on CER Action Plans, completing actions in a timely manner

Manage all customer complaints in line with company policy, escalating issues to Area Coach, where appropriate

Fully comply and adhere to RGM Success Routines

Regularly review CHAMPS reports. Develop and communicate a period CHAMPS plan, utilizing relevant company tools (observation checklists etc) to ensure the restaurant is consistently achieving the company standard

Robustly follow up on any issues arising from Health Department audits, plan to ensure corrective action is taken in a timely manner as required

Utilize company tools and reports so that your store consistently provides an excellent level of customer service (e.g. prep for peak, condiment planner etc)

SALES- 30%

Through exceptional operational standards and a 'maniacal' approach to customer service, consistently seek to maximize the sales in your restaurant. Set and communicate Bold Sales Goals to the team, striving to consistently exceed sales targets

In conjunction with the local marketing team, discuss and execute local marketing activities to optimize potential sales growth

Understand your local competition and increase visibility within the local community to ensure awareness of any common issues, competitor activity or forthcoming events that may impact your business

Build Know How of surrounding KFC restaurants, sharing best practice across area and region

Develop a strong sales culture in your store, setting team members and managers clear sales targets for every shift

Manage team member incentives and drive regular recognition in store.

Points of sale to be up to date at all times and team trained on all new products enabling them to drive sales

PROFIT – 20%

Maximize the profitability of the restaurant by understanding and controlling all restaurant costs (e.g. labour, food).

Monitor daily, weekly and periodically to ensure alignment to BSC targets

Develop a strategy to maximize profitability of your restaurant, regularly reviewing and adapting in line with business needs

Accurately forecast sales and labour to reflect trends and promotions

Accurately complete team & management schedules one month in advance and submit to Area Coach

Prepare and plan for periodical Balance Score Card review with Area Coach

Prepare and plan for weekly 1:1 with Area Coach, consider and analyse all relevant information in advance

Actively utilise system reports and company tools to guarantee 100% product availability, investigating and following up on all discrepancies

Complete a robust financial audit periodically and communicate results to Area Coach along with Action Plan to drive improvement, where appropriate

Rigorously follow up on official financial audit action plan completed by YUM

Robustly and regularly review and analyse daily, weekly and monthly paperwork with particular focus on manager's diary, shift success routines book and food safety management system
All Management folders to be maintained in line with success routines

GENERAL

Deputise for Area Coach if and when required

Provide support for KFC restaurants within your area, as required

Attend Area Meetings

Attend RGM 'Round Tables', if and when required

Manage new product roll outs

Involvement in Area/Regional Projects, if and when required

Act as an ambassador of KFC at community/commercial events

Embrace and embed new and/or changes to KFC SA/YUM! systems and processes

Search for talent outside the KFC Equity business & escalate CVs etc to Area coach & PCM

Prepare & present BSC results at bi-annual RGM Stewardships

On occasion, act as MOD (Manager on Duty) in the restaurant

Requirements:

Educaion:Completed Matric Certificate

Other skills required:

Previous restaurant or similar experience

Previous experience of managing a diverse workforce Commercial Awareness Understanding of P&L

Demonstrates strong Sales Focus

Coaching Basic HR/IR knowledge (disciplinary/grievance process)

Customer Mania

Strong Communication skills, at all levels

Presentation Skills

A track record of developing people

RCL Foods: Baking Learnership Programme 2019

Closing Date: 31 October 2019

Location: Pretoria

Are you an enthusiastic and motivated student who has a passion in baking and ready to tackle the working world?

RCL FOODS is proud to invite dynamic and enthusiastic students

to apply to be part of the Baking Learnership Program. We will be taking on 12 learnerships and will be based in the following areas: Johannesburg, Western Cape, Kwa Zulu Natal and Free State.

The learnership program will be for a period of 12 which includes a mentorship and coaching program that will cover the baking process.

This is a SETA accredited Learnership and successful candidates will receive a formal Qualification that is endorsed by SAQA.

Learners will be exposed to practical work that is required by RCL FOODS and the SETA for the duration of the qualification.

Minimum Requirements

- Grade 12 qualification with hospitality studies and maths (Lit) is essential.
- Computer Literate (MS Office) is advantageous.
- Shows drive to achieve performance
- Is willing to learn and grow
- Creative, lateral thinking and has a problem-solving approach

How To Apply

[Apply Online for the RCL Foods: Baking Learnership Programme 2019](#)

Welder and Boilermaker

Learnerships 381x

Arcelormittal: Apprenticeship Programme 2019

Closing Date: 31 October 2019

Location: Vanderbijlpark

Welder Apprenticeship

- Complete Grade 12 qualification with English, Physical or Engineering Science, applicable trade theory subject such as Welding & Metals / Platers & Metals / Mechano Technology and an additional trade related technical subject such as Technical Drawings / Engineering Drawings & Graphics etc, all passed with a minimum of **50%**, and Mathematics (not Mathematics Literacy) passed with a minimum of **45%**

[Apply Online for the Arcelormittal Apprenticeship Programme Welder](#)

Millwright Apprenticeship

- Complete Grade 12 qualification with English, Physical or Engineering Science, applicable trade theory subject such as Electro Techniques / Electricians Work / Technica Electrical / Electrical Technology and an additional trade related technical subject such as Technical Drawings / Industrial Electronics / Technica Electronics etc, all passed with a minimum of **50%**, and Mathematics (not Mathematics Literacy) passed with a minimum of **45%**

[Apply Online for the Arcelormittal Apprenticeship Programme Millwright](#)

Production Learner Complete Grade 12 Certificate with the following minimum criteria:

- English –**45%**
- Mathematics or Mathematics Literacy –**45%**

[Apply Online for the Arcelormittal Production Learnership Programme](#)

Fitter and Turner Apprenticeship

- Complete Technical Grade 12 qualification with English, Physical or Engineering Science, applicable trade theory subject such as Fitting and Turning / Mechano Technology and an additional trade related technical subject such as Technical Drawings / Engineering Drawings & Graphics etc, all passed with a minimum of **50%**, and Mathematics (not Mathematics Literacy) passed with a minimum of **45%**

[Apply Online for the Arcelormittal Apprenticeship Programme – Fitter & Turner](#)

Boilermaker Apprenticeship

- Complete Grade 12 qualification with English, Physical or Engineering Science, applicable trade theory subject such as Platers & Metals / Welding & Metals / Mechano Technology and an additional trade related technical subject such as etc, all passed with a minimum of **50%**, and Mathematics (not Mathematics Literacy) passed with a minimum of **45%**

[Apply Online for the Arcelormittal Apprenticeship Programme – Boilermaker](#)

Coca Cola: Packaging Learnership Programme 2018 / 2019

Coca Cola: Packaging Learnership Programme 2018 / 2019

Closing Date: 14 September 2018

Location: Johannesburg

To provide an opportunity for 6 people from the Local Community to enrol for a National Certificate in Food and Beverage Packaging – NQF level 3. They will enter into a fixed

term, one year contract, with CCBSA Devland Manufacturing, during which they will undergo both on-the-job and theoretical learning, culminating in a National qualification.

DURATION OF THE LEARNING PROGRAMME:

- this learnership runs over a period of 12 months.

Skills, Experience & Education

COMPETENCIES

Applicants must:

- Be self-motivated, be self-starters and willing to work
- Have basic problem solving ability.
- Be able to pay attention to detail and take instructions.
- Have the ability to interact and work well within teams.

QUALIFICATIONS / EXPERIENCE

- Matric with an "E" pass (40% +) in both Mathematics (NOT Maths literacy) and Physical Science (NOT Life Sciences).
- N5/N6 advantageous
- Previous packaging experience will be advantageous.
- Must not have previously completed the same qualification/learnership at another company or organisation

General

Shortlisted candidates will be required to undergo Literacy and Numeracy testing, medicals and security clearance checks.

This advert has minimum requirements listed.

Management reserves the right to use additional criteria for short-listing.

A full CV, listing work experience (if any) and reference

contact details including certified copies of qualifications, certified ID copy and proof of residence is required.

Successful applicants will be required to climb onto machines and work at heights.

How To Apply

[Apply Online for the Coca Cola: Packaging Learnership Programme 2018 / 2019](#)

Call Centre job and Learnership 368x posts

Call Centre job and Learnership

Location: Sandton

Sun International Contact Centre has a 12 month-Telephone Agents (NQF level 4) learnership opportunities available, inclusive of a generous monthly stipend.

Education

Grade 12 (Matric)

Skills and Knowledge

- Good communication skill
- Proficiency in English and a second language
- Maths Literacy is a pre-requisite to be shortlisted.

Key Performance Areas:

- Answer calls received by the contact centre in a professional, friendly and courteous manner (correct volume, tone, pace and pitch of voice)
- Direct clients to the correct destination (department / person) through correct screening / questioning techniques
- Provides accurate information (including promotion information, functions, facilities, etc) to guests
- Answers guest queries accurately
- Interacts with the guest and provides service to resolve their individual queries
- Delivers prompt service upon first contact
- Identifies and resolves potential service issues first time round
- Downtime on communication services is corrected

How To Apply

[Apply Online for the Sun International: Call Centre Learnership Programme 2019](#)