

MESSENGER/DRIVER

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Chief Directorate: Metro Health Services

SALARY : R96 549 per annum

CENTRE : Alexandra Hospital

REQUIREMENTS : Minimum requirement: Basic numeracy and literacy. Experience: Appropriate

Messenger service experience. Inherent requirement of the job: Valid (Code B/EB)

driver's licence. Competencies (knowledge/skills): Proficient in at least two of the three

official languages of the Western Cape. Ability to work independently and unsupervised.

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DUTIES : Collect, distribute documents and mail in the hospital. Deliver, collect mail and postbag

to the post office. Opening of mails. Updating of notice boards. Assist the registry with

daily functions if and when required. Function as a driver for the Hospital in all aspects.

APPLICATIONS : The Chief Executive Officer: Alexandra Hospital, Private bag X1, Maitland, 7405.

FOR ATTENTION : Mr FB Leukes

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 16 November 2018